

# Sheffield Canoe Club COVID-19 Risk Assessment

<b>Name of Club:</b> Sheffield Canoe Club (SCC)		<b>Name of Risk Assessor:</b> Chris Halligan		<b>Date:</b> 21/06/2020. <b>REV:</b> 05/04/2021		
<b>Covid-19 is a new illness that can affect your lungs and airways. It is caused by a virus called Coronavirus. Symptoms can be mild, moderate, severe or fatal.</b>						
<b>What are the hazards?</b>	<b>Who might be harmed</b>	<b>Controls Required</b>	<b>Additional Controls/action needed</b>	<b>Action by who?</b>	<b>Action by when?</b>	<b>Done</b>
<b>Spread of COVID-19 (coronavirus)</b>	<p><b>SCC Members.</b></p> <p><b>Other users of the Forge Lane Sports site.</b></p> <p><b>Members of the public who use the public right of way.</b></p> <p><b>Vulnerable groups as defined by current HM Government advice</b></p> <p><b>Anyone else who physically comes in contact with SCC premises</b></p>	<p><b><u>Hand Sanitising:</u></b></p> <p>Hand Sanitiser facilities will be provided by the club and placed externally close to the steps at the river access.</p> <p>Hand washing facilities will be provided adjacent toilet areas.</p>	<p>Sanitiser provided in accessible point (table)</p> <p>Soap and water provided in the club house.</p> <p>Signage and posters up to remind people of handwashing.</p> <p>Purchase of handwashing materials.</p>	<p>JP/JB</p> <p>JP/JB</p> <p>JP</p> <p>JB</p>	<p>11/04/21</p> <p>11/04/21</p> <p>01/08/20</p> <p>01/08/20</p>	<p>TBC</p> <p>Yes</p> <p>Yes</p> <p>Yes</p>
		<p><b><u>Cleaning:</u></b></p> <p>Members to wipe down any door handle before and after touching.</p>	<p>Weekly checks to ensure cleaning materials are in place.</p> <p>Purchase of cleaning materials.</p>	<p>Coaches</p> <p>JP</p> <p>JB/KC/AK</p>	<p>Weekly</p> <p>01/08</p> <p>01/08</p>	<p>Yes</p> <p>Yes</p> <p>Yes</p>

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		<p>Cleaning of equipment to be carried out at the end of use for each session using detergent &amp; rinsed with clean water in supplied tubs.</p> <p><b><u>Social Distancing:</u></b></p> <p>All members to comply with 2-metre gap recommended by Public Health England.</p> <p>Go-To-Meeting conference calls to be used for SCC committee meetings.</p> <p>Facemasks are to be worn indoors unless exempt.</p> <p><b><u>Club Sessions:</u></b></p> <p>Sessions to run in competency groups.</p> <p>All members to be advised only to paddle within the scope of individual competence to avoid the need for rescue by a third party.</p>	<p>Club equipment to be organised to ensure shared equipment is distributed between different groups using the site.</p> <p>Cleaning stations provided at each and every paddle</p> <p>Social distancing to be maintained in the club buildings. Changing rooms unavailable and only toilets available with appropriate cleaning materials. A one way system will be marked out and implemented for WC access</p> <p>It is advised that facemasks are to be worn when accessing the toilets in the building.</p> <p>All attendees must pre-book session via Webcollect. Details to be retained to allow track &amp; trace as required.</p> <p>Crew boats (open canoes, Topo Duo, C2) should only be used by a single household</p>	<p>Coaches</p> <p>Coaches</p> <p>KC</p> <p>Forge Sports</p> <p>Coaches</p>	<p>11/04</p> <p>11/04</p> <p>11/04</p> <p>11/04</p> <p>01/08</p> <p>01/08</p>	<p>TBC</p> <p>TBC</p> <p>TBC</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p>
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		<p>Any rescues that are required should aim to be non-contact (throwline, nudging to the side etc).</p> <p>Where possible. Family members or members of the same “bubble,” should paddle in the same group.</p> <p>“Hands-on” rescue should be a last resort and contact should aim to last less than 15 seconds</p> <p>Club kit may be used subject to following cleaning protocols after use.</p> <p>Additional communication to members and signage at the club to advise and remind of the procedures</p> <p>Social distancing to be maintained (2m). Where more than 5 people are to be booked onto a coached/club session the session must operate by splitting into more than one paddling groups. These groups must not exceed the maximum group size of 6.</p> <p>Novice or junior groups should paddle within sight of a more experience peer group and should</p>	<p>Boats (with particular attention to grab handles, seats and cockpit rims), paddles, PFDs, spraydecks and helmets to be cleaned with detergent &amp; rinsed with clean water in supplied tubs.</p> <p>All used club equipment to be taken out of use for a minimum of 3 days.</p> <p>Sessions and important information to be communicated to members. Booking for sessions to be created and added weekly.</p>	<p>Coaches</p> <p>JB/AK</p> <p>JB/KC</p> <p>Coaches</p> <p>Coaches</p>	<p>11/04</p>	<p>TBC</p> <p>Yes</p> <p>Yes</p>
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## Information for Members:

- These are temporary arrangements and we will keep reviewing them.
- Coaches will only assist with rescue if the risk is high to the paddler.
- Coaches will not rescue boats or paddles.
- Family or bubble members should group together.
- Everyone will be asked to demonstrate a self-rescue at the first session. If they can't or refuse, they may not be able to join the session.
- Coaches will set a course to allow social distancing. If paddlers can-not manage this, we may not be able to coach them.
- Parents to assist with social distancing by managing their child.
- Non-Paddlers to set the example on the bank / field. No large groups. No spectators at the steps / containers / put-in or get-out points
- Only one person in the boat store at a time
- Wash and clean anything you touch after use. Facilities will be provided.
- Only touch your own equipment.
- Sanitise hands before and after any equipment use.
- We will run sessions well within the ability of the paddlers to minimise a need for rescue, this includes water level.
- There may not be a toilet facility as this is subject to a route assessment - so go before you arrive.
- Bring water and soap / sanitizer.
- There will be no access to the changing rooms.
- You will be changing on the car parks so park away from each other and bring suitable equipment. Suggest arriving in your kit.
- We will have a first aid kit and throw lines available at each session.
- At the time of writing (06/04/2021) only club members will be allowed to paddle. Members of the public will only be allowed after further easing of government restrictions.